

**Minutes  
Water & Sewer Committee  
And Prairie Sanitary District Joint Meeting  
Thursday, March 13, 2025  
Held at Spring Green Village Office  
154 N. Lexington Street  
5:30 p.m.**

**Meeting held in-person and virtually via Zoom & Teleconference**

1. **Call to Order and Attendance:** Robin Reid called the meeting to order at 5:31 p.m. Water & Sewer Committee members present: In-Person – Robin Reid and Jean-Claude Bédard. Jennifer Snow was absent.  
Prairie Sanitary District members present: In-Person – Dave Radel and Jeff Foster. Terry Prem and Karen Shelton were absent.  
Others present: In-Person – Wendy Crary and Scott Whitsett. Virtually – Adam Reno.
2. **Appoint Minute Taker:** Wendy Crary was appointed minute taker.
3. **Approve Minutes:** Motion by Radel, second by Bédard to approve minutes from the March 5, 2024 Water & Sewer Committee and Prairie Sanitary District Joint Meeting. Motion passed with all in attendance favor.
4. **Review and approve agenda:** Motion by Bédard, second by Radel to approve the agenda. Motion passed with all in attendance in favor.
5. **Discussion and possible action regarding Annual Review of Agreement for Wastewater Treatment & Billing between the Village of Spring Green and the Prairie Sanitary District.**  
The updated 2025 Schedule of Wages and Benefit Charges for Village Employees was reviewed and will be utilized for the quarterly billings to the PSD in 2025. The General Ledger Audit Detail Report for the PSD Capital Improvement Deposits Account was provided by Crary prior to the meeting. Whitsett explained to those in attendance that the Village is completing a Facilities/Rates Study for the Sewer Utility. The Village also informed the PSD that simplifying the agreement to have the PSD pay the same rate as all sewer utility customers is preferred. The agreement between the Village and PSD will have to be revised after the study is complete. The Village anticipates revising the agreement early 2026 and wanted the PSD to be aware of the matter. No action was necessary regarding this item.
6. **General Public Comment:** There was no general public comment at this time.
7. **Adjourn:** Motion by Bédard, second by Foster to adjourn at 5:50 p.m. Motion passed with all in attendance in favor.