

**Annual Spring Green Board of Review Meeting Minutes**  
**Thursday, May 22, 2025**  
**Spring Green Village Office**

May 22, 2025 – 10:00 A.M. - Village Office, 154 N. Lexington Street, Spring Green, WI.  
Members present: Karen Nelson, Jeffrey Alt, and Paul Kardatzke.  
Others present: Wendy Crary and Eric Kleven.

1. **Call to order:** The meeting was called to order at 10:00 a.m. by Village Administrator/Clerk/  
Treasurer Wendy Crary.
2. **Appoint Chair:** Alt moved and Nelson seconded motion to nominate Paul Kardatzke to chair the  
Board of Review. Motion passed with all in favor.
3. **Read and approve minutes of November 18, 2024:** Alt moved and Nelson seconded motion to  
approve the minutes from November 18, 2024. Motion passed with all in favor.
4. **Review and approve agenda:** Alt moved and Nelson seconded motion to approve the agenda as  
presented. Motion passed with all in favor.
5. **Hearings (if none, go to item #9):** None.
6. **Deliberations for any hearings conducted:** None.
7. **Assessment Roll corrections and / or changes:** None.
8. **Prepare and mail notices of decisions. (Personal delivery or return receipt):** None.
9. **Report from Assessor on Assessment changes and Ag Use Penalties:**
10. **Examine Assessment Roll:**
11. **General Public Comment:** There was no general public comment.
12. **Adjourn:** Alt moved and Nelson seconded motion that the Annual Board of Review Meeting be  
adjourned at 12:01 p.m. Motion passed with all in favor.

Respectfully Submitted,

*Wendy S. Crary*  
Wendy S. Crary, WCPC, MMC  
Administrator/Clerk/Treasurer  
Village of Spring Green